

MINUTES OF SPEICAL MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
September 3, 2019

STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in **special session**, open to the public, beginning at **6:30 PM** at the Champions MPC Clubhouse, 13719 Champions Centre Drive, Houston, Texas 77069, on **September 3, 2019**, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Price	President
Ernest F. Gigliotti	Vice President
Rob Harris	Secretary
Vaughan G. Miller	Treasurer
Ronald Young	Assistant Secretary and Director

and all were present, thus constituting a quorum. Also present was James Dougherty, attorney for the District. After the President called the meeting to order, the following occurred:

1. Engineering & Projects. The Board reviewed the statements of interest and qualifications it had received from engineers, also the interviews conducted the prior week. There were questions about working for or with TxDOT, also the advantages and disadvantages of large firms and smaller firms. There were comments about GIS systems, including the advantages of having the system hosted by an engineer or by someone else, like the operator.

The Board asked about the existing engineering services agreement and possible new forms. There were questions about the scope of work and the proper handling of work like televising and analysis. The Board discussed various approaches for structuring such agreements.

There was an extended discussion focused on qualifications. After the discussion, there was a motion made to find and determine that the three most qualified were Hardin (Langford Engineering), Atkinson (EHRA) and Adams (Bleyl Engineering) and, although the question was close, they should be ranked by qualifications in the order listed. The motion was seconded and adopted by unanimous vote.

It was then duly moved and seconded to authorize the President to: (i) negotiate an engineering services agreement with the most qualified firm first, and then with the second, and so on, until an agreement is reached as provided in the Professional Services Procurement Act, and (ii) to sign such agreement on behalf of the District.

There was an inquiry about sharing the Cy-Champ PUD space on Cutten Road for Board meetings. Mr. Price and Mr. Harris pointed out certain facts about that space and the existing meeting place. The President indicated that he would consider putting it on the agenda for an upcoming meeting for consideration by the Board, along with related questions, like "paperless" meetings.

Adjournment) The meeting adjourned at approximately 8:20 PM.



Secretary, Board of Directors

(SEAL)