

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas will hold a meeting on **December 18, 2019** beginning at **6:30 PM** at the Champions MPC Clubhouse, 13719 Champions Centre Drive, Houston, Texas 77069. The subject(s) of the meeting are as follows:

- 1. Constable/Patrol/County Matters** including report, contract, costs, homeowners' associations, National Night Out, etc.
- 2. Regular Subjects, Minutes and Consent Agenda**, including:
 - a. Bookkeeping and financial matters including report, investments, investment policy, bills, expenditures, fund transfers, audits, financial reports, arbitrage, depositories, budget, related engagements and agreements and other related matters.
 - b. Tax matters including report, assessor-collector, collections, payouts, delinquencies, exemptions, appraisal rolls and tax rolls, tax rates, resolutions, notices, hearings, expenditures, penalties and other matters relating to property or sales taxes.
 - c. Legal matters including report, *also*: Strategic Partnership Agreement, insurance, District boundaries, election, legislation, etc.
 - d. Utility/operational matters including report, contracts (also operator contract), purchases, expenses, damage, claims, repairs, improvements, delinquencies and service terminations (including high-usage, leaks, waivers, mistakes, complaints, late fees, other fees, etc.), safety, security, facility location and marking, waste load control, TCEQ and regulatory matters, plant operations, energy conservation, water quality, reports and related matters.
 - e. Notices of this meeting and minutes of prior meetings.
- 3. Water and Sewer Matters (also, permits, agreements, annexations, etc.)**
 - a. Sewage treatment plant and sanitary sewer collection system; costs and accounting; loading; permits; etc.
 - b. Commitments, permits, new service requests, plats, developments, private water and sewer facilities, line extensions, reimbursement/utility agreements, other agreements, construction contracts, payments to and from developers or owners, out-of-district service, annexations, easements, encroachments, etc. and related matters, including: Le-Vu tract (medical, event center) and other tracts on SH 249 between Hargrave and Schroeder Roads, U-Haul Moving and Storage on FM 1960 at Cutten, Mousa tract on west side of Cutten Road near Champions Centre Drive (and proposed utility lines), ESD#29 4.59-ac. tract on Cutten Rd at Cockrum (utility lines; fire station and other uses), Cutten Road Shopping Plaza (Cutten at Cockrum, NW corner), Dogan medical office project (1.77 ac. on Hargrave at Dotson), other projects and related matters.
 - c. Wastewater treatment plant, monitoring, sampling and regulation of discharges, repairs, reports and related matters.
 - d. Water system issues including: (i) North Harris County Regional Water Authority system, deliveries, rates, terms, conditions, contract and plans, (ii) surface water, groundwater, emergency operations and water quality; (iii) disinfection, chlorine and chloramines, (iv) interconnections between systems, including Prestonwood Forest UD, Cy-Champ PUD, City of Houston, etc., (v) water supply contracts, water swaps, other arrangements and payments, (vi) system capacities, including production, storage, booster pumps and peak supplies, (vii) meters and controls, fire lines, etc., (viii) contracts, bonds, costs and capital contribution; (ix) main breaks, valves, interconnections, pressure maintenance, etc., (x) drought contingencies, conservation, losses, unmetered fire lines, etc. and (xi) related matters.
 - e. Other water-sewer matters, including amendment of rate order and regulations, utility rate increases, and related matters.
- 4. Engineering & Projects** including report, water/wastewater systems, drainage and detention, costs, plans, specifications, advertisements, bids, awards/revocations, insurance, contracts, change orders, estimates/payments, delays/damages, inspections, acceptances, etc., current work (including manhole collapse, force main, easements, etc.), defects/repairs/rehabilitation, etc., asset management planning (and financing), system loading/capacities and related matters, and related matters.
- 5. Energy, Streetlights, Etc.**, including proposals, agreements, rates, bills, repairs, Public Power Pool, renewal, etc.
- 6. Proposed FM 1960 Project (TxDOT)** including design, construction, takings, utilities, relocations, drainage, etc.; District facilities and property; purchase, exchange, lease, or value of real property; litigation; agreements; legal representation; and related matters.
- 7. Records, Communications, Meetings, Etc.** including: (i) records management, "cloud" storage, engineering records, email, etc.; (ii) newsletter, website, inquiries, meetings, etc.; (iii) meeting places, including CyChamp PUD facility, and (iv) related matters.

Important: (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code, or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property. (4) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (5) IF YOU PLAN TO ATTEND THIS MEETING AND HAVE A DISABILITY REQUIRING SPECIAL ARRANGEMENTS AT THE MEETING, PLEASE CONTACT JIM DOUGHERTY AT 713-880-8808 IN ADVANCE OF THE MEETING. REASONABLE ACCOMMODATIONS WILL BE MADE TO ASSIST YOUR PARTICIPATION IN MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Date: 12/12/2019

Signed: 
Robert Price - Board President