

**MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
March 25, 2020**

STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in **regular session**, open to the public, beginning at **6:30 PM** on **March 25, 2020**, at the Champions MPC Clubhouse, 13719 Champions Centre Drive, Houston, Texas 77069 (including a telephone conference call audible at that location, as authorized by the Governor of the Texas under an emergency declaration). The roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Price	President
Ernest F. Gigliotti	Vice President
Rob Harris	Secretary
Vaughan G. Miller	Treasurer
Ronald Young	Assistant Secretary and Director

and all were present at the location, except Mr. Gigliotti (who was present on the conference call), thus constituting a quorum. Also present was James Dougherty, attorney for the District. Present on the conference call were Mr. Brad Dill; Mr. Rich Rankin of Hays Utility South Corporation; Mr. Tim Hardin and Mr. Omar Rodriguez of Langford Engineering, Inc., engineers for the District. The President called the meeting to order, and the following business was transacted:

1. Constables, Etc. The Board received a written Constables report.

2. Regular Subjects, Minutes and Consent Agenda

a. Bookkeeping and financial matters. The Board received the bookkeeper's report with the checks that had been prepared to pay bills. There was a motion to accept the report and authorize the prepared checks to be signed.

b. Tax Assessor-Collector. The Board received the Tax Assessor-Collector's report with the checks that had been prepared to pay tax-account bills. There were no questions. It was then duly moved and seconded to accept the Tax Assessor-Collector's report and authorize the prepared tax-account checks to be paid, and all voted in favor. The authorized checks were signed during the meeting.

c. Legal matters. There was no action taken.

d. Utility operations. Mr. Rankin presented and reviewed the operations report. He mentioned water accountability and reported that there were no excursions at the WWTP. There was a brief discussion about the County Judge's request to suspend utility disconnections. The Board took no action to disconnect anyone for the current month. Mr. Rankin also mentioned a request from a U-Haul representative to waive a late fee. There were questions, and Mr. Rankin said he would research further. It was duly moved and seconded to accept the Operator's report. All voted in favor.

The attorney presented the draft rate order with amendments to tap fees, water rates and deposit provisions. The amendments were reviewed, and the Board requested some changes. After discussion, Director Young moved to adopt the amended rate order as proposed but with the requested changes. Director Harris seconded, and all voted in favor.

e. Minutes. Mr. Dougherty submitted draft minutes for the two February meetings. It was duly moved and seconded to approve them as submitted. The motion passed unanimously.

3. Water and Sewer Matters. Early in the meeting, Mr. Dill presented his letter, which was included in the agenda packet, and there was a discussion about extending the existing water-sewer agreement with

ESD#29 and providing for a reimbursement based on sales taxes under the District's policy. There was a general discussion. After the discussion, there was a motion made to invite ESD#29 to submit an application for a variance under the District's rate order and reimbursement policy. The motion was seconded and adopted unanimously. Mr. Price said he would follow-up with Mr. Dill.

4. Engineering & Projects. Mr. Hardin presented the engineer's report, which was included in the agenda packet. He mentioned a change in the relocation route for the water line along FM 1960 to serve the Best Buy property. He gave an update on the Paragon Court force main and manhole project, including the easement negotiations. Mr. Rodriguez reported that the County permit was expected to be issued soon, according to the "E-Permit" website.

Mr. Hardin briefed the Board on alternative materials for replacing District manholes, generally. There were questions about specifications and the 50-year warranty offered by the manufacturer of the polymer-concrete product. Director Young asked about experience with the polymer-concrete manholes, and Mr. Hardin said he, personally, had no experience with them, and he was relying upon what he had read. He said some other districts were trying them, maybe one or two at a time. Director Young also asked about structural strength and stability of the polymer-concrete manholes as compared to steel-reinforced manholes. Mr. Rodriguez said he could get some information about polymer-concrete manholes that had been installed. Director Young asked that Mr. Rodriguez look for information about manholes that had been installed in the Houston area where there were expansive soils. After further discussion, Director Miller moved to authorize use of the polymer-concrete manholes. Mr. Price seconded, and Directors Miller, Price and Gigliotti voted in favor. Director Young abstained.

5. Energy, Streetlights, Etc. There was no report and no action taken.

6. FM 1960 Project. In addition to the information presented with the engineering report, Mr. Hardin updated the Board on the system inventories and condition work and relocation work for FM 1960. It was duly moved and seconded to authorize: (i) an additional work order for \$5,000 to continue work on the system inventories and condition, and (ii) an additional work order for \$20,000 for additional relocation work for the FM 1960 project. All voted in favor.

7. Records, Communications, Meetings, etc. There was no report and no action taken.

8. Elections, etc. There was no report and no action taken.

(Adjournment) The meeting adjourned at approximately 8:50 PM.

(SEAL)



Secretary, Board of Directors