

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191  
April 13, 2020**

STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in **special session**, open to the public, beginning at **6:30 PM** on **April 13, 2020**, at the Champions MPC Clubhouse, 13719 Champions Centre Drive, Houston, Texas 77069 (including a telephone conference call audible at that location, as authorized by the Governor of the Texas under an emergency declaration). The roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Price	President
Ernest F. Gigliotti	Vice President
Rob Harris	Secretary
Vaughan G. Miller	Treasurer
Ronald Young	Assistant Secretary and Director

and Mr. Price was present at the location, and all others were present on the conference call, thus constituting a quorum. Also present on the conference call were James Dougherty, attorney for the District; Mr. Rich Rankin and Ms. Robin Secrest of Hays Utility South Corporation; and Mr. Tim Hardin and Mr. Omar Rodriguez of Langford Engineering, Inc., engineers for the District. The President called the meeting to order, and the following business was transacted:

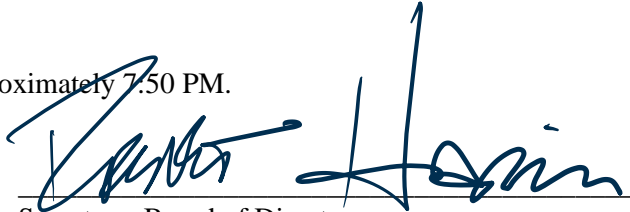
**1. Water and Sewer Matters.** Mr. Price and Mr. Dougherty reviewed the requests made by ESD#29 regarding extension of the existing Water-Sewer Utility Agreement. Mr. Dougherty presented and explained a draft Second Amendment to the agreement. There were questions and a discussion. After discussion, Director Gigliotti moved to approve and authorize President to finalize and sign the Second Amendment. Director Harris seconded. All voted in favor

Mr. Dougherty reviewed a draft rate order amendment to provide relief for customers affected by the coronavirus pandemic. There were questions about the delegation of authority and the other provisions. Ms. Secrest reported that delinquent letters are about to go out. She said other districts are postponing service terminations. Also, she said, HUSC does not want to send employees to hang things on doorknobs because of concerns over the coronavirus. She explained that only a few accounts were more than 30 days past due. There were questions about disasters, etc. After discussion, Director Harris moved to amend the rate order to include the revised paragraph that was presented (which also deleted the \$4 additional delinquent fee). Director Miller seconded, and all voted in favor.

**4. Engineering & Projects.** Mr. Dougherty reported on work in progress on the TxDOT project. He mentioned two major policy decisions that would be faced: doing engineering work before a contract with TxDOT is signed and applying for state grant funding under new legislation adopted in 2019. After discussion, Director Miller moved to authorize submission of the contract to TxDOT with basic plan documents (not full plans and specs) and with an application for grant funding (probably in the cover letter). Director Harris seconded, and all voted in favor.

There were inquiries about moving the meeting place to Cy-Champ PUD meeting place, also the next regular meeting and arrangements for signing checks.

*(Adjournment)* The meeting adjourned at approximately 7:50 PM.

  
Secretary, Board of Directors

(SEAL)