

**MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191
July 28, 2021**

STATE OF TEXAS §
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COUNTY OF HARRIS §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in **regular session**, open to the public, beginning at **6:30 PM on July 28, 2021**, at the Cy-Champ PUD facility at **13455 Cutten Road, Suite 1A, Houston, Texas 77069** (including a telephone conference call audible at that location, as authorized by the Governor of the Texas under an emergency declaration). The roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Price	President
Ernest F. Gigliotti	Vice President
Rob Harris	Secretary
Vaughan G. Miller	Treasurer
Ronald Young	Assistant Secretary and Director

Mr. Price, Mr. Harris, Mr. Young and Mr. Miller were present at the meeting place, and Mr. Gigliotti was present by conference call, thus constituting a quorum. Also present, by conference call were Ms. Claudia Redden of Claudia Redden & Associates and Ms. Patty Rodriguez of Bob Leared Interests. Also present at the meeting place were Mr. Rich Rankin and Mr. Howard Wilhite of H2O Innovation Maintenance and Operation LLC; Mr. Timothy Hardin of Langford Engineering, Inc.; Mr. James Dougherty, attorney for the District; and Deputy Jose Rivera of the Precinct 4 Harris County Constable's office. The President called the meeting to order, and the following business was transacted:

1. Constable/Patrol/County Matters. Deputy Rivera gave the constable report. He mentioned some minor incidents and an investigation involving package theft.

2. Regular Subjects, Minutes and Consent Agenda

a. Bookkeeping and financial matters. The Board received the bookkeeper's report and investment report. Ms. Redden mentioned an unusually large check to North Harris County Northwest Regional Water Authority and a slightly increased interest rate on deposits in TexPool.

Ms. Redden, Mr. Dougherty and Mr. Miller reported on the depository arrangements with Central Bank and the pending change of accounts and services from the former BBVA-Compass Bank to PNC Bank. They described the "ICS" program that Central Bank would require for "sweeping" money out of the depository and bringing it back when needed. There were questions and a discussion. Ms. Redden suggested that the District set up an account before all the new documents are ready, so that an account number could be assigned and checks could be printed. After a brief discussion of that approach, Director Miller moved to authorize Ms. Redden to open up a new account under the existing depository agreement with Central Bank, authorize a transfer of \$1,000 into that account, and authorize signature cards and other account documents. Director Harris seconded and all voted in favor.

Later, Director Miller moved to: (a) receive and approve the investment report submitted by the Investment Officer and to order that a written instrument be adopted and shown on the report to state that the Board had: (i) received and approved the report and (ii) reviewed the District's investment policy and investment strategies and decided to make no changes to them; and (b) accept the bookkeeper's report and approve and authorize the checks listed in the report, also a check for \$127.89 as reimbursement of expenses and also payment of the disputed amount withheld from prior payments to GLO-Cavallo. Director Harris seconded, and all voted in favor, thus adopting the motion.

b. Tax Assessor-Collector. The Board received the Tax Assessor-Collector's report from Ms. Rodriguez. She reported on the election of directors to the HCAD Board, but no action was taken. It was

moved and seconded to accept the Tax Assessor-Collector's report and approve and authorize the checks as listed in the report. All voted in favor.

c. Legal matters. There was an inquiry about Mr. Gigliotti's proposed resignation and an explanation about appointment procedure (exiting policy). It appeared that the resignation would be made effective at the next meeting, which could enable the Board to fill the vacancy at that time.

d. Utility operations. Mr. Rankin presented and reviewed the operator report. He and Mr. Willhite reported that TCEQ Region 12 had hired agents from the University of Texas at Arlington to do an inspection of the District, and the operator had provided documentation to them. Mr. Rankin added that no violations were written-up.

He also mentioned a request for waiver of a late charge submitted by a billing company working for a nursing home. There was no action to approve the request. Mr. Rankin also reported on an insurance claim the operator had filed for a loss caused by an impeller failure.

Mr. Rankin said the field work for the manhole survey was complete, and all of the 26 manholes previously reported to be missing or buried had been found. He said the report was still being repaired, and some repairs would be recommended, but there did not appear to be any major problems.

After discussion, it was moved and seconded to accept the operator's report. All voted in favor.

e. Minutes. Draft minutes for meeting held June 23, 2021 were reviewed. It was duly moved and seconded to approve them, as presented. All voted in favor.

3. Water and Sewer Matters. There was no action taken, except as covered in the operator and engineer sections.

4. Engineering & Projects. Mr. Hardin presented the engineer's report. He briefed the Board on a developer's proposal to buy the "hard corner" on SH 249 at Schroeder Road, which would enable the release of an old easement that interfered with the proposed new perimeter easement. He said also he would be reviewing and updating the values requested by the A. J. Gallagher firm for an insurance renewal quote.

There were questions and discussion about preventive maintenance, including an approach that would incorporate the new manhole data and other updated information (like the results of a fire hydrant survey, WWTP data and electrical controls information). Mr. Hardin recommended that the program focus on facilities where there is no back-up (or redundancy). He mentioned the WWTP (including the main lift station) and some motor controls. There was a discussion about SCADA systems to allow remote monitoring of plants and facilities. The President asked about work that would be needed to establish "baseline" conditions of District's facilities.

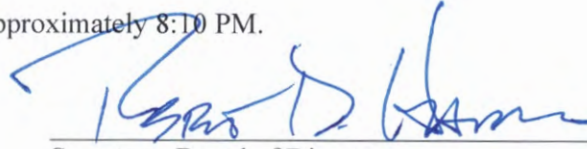
It was duly moved and seconded to accept the engineer's report. The motion was adopted unanimously.

5. Energy, Streetlights, Etc. There was no action taken, apart from the motion on billing described in the bookkeeper section.

6. FM 1960 Project. Mr. Price gave an update on the most recent communications with TxDOT. After discussion, there was a motion to authorize the President to: (a) pursue negotiations, including: (i) going up the "chain of command," (ii) seeking exceptions, (iii) filing appeals (for exceptions not granted) and (b) submit fully-signed agreements to TxDOT. The motion was seconded, and all voted in favor.

7. Records, Communications, Meetings, etc. There was no action taken

(Adjournment) The meeting adjourned at approximately 8:10 PM.

A handwritten signature in blue ink, appearing to read "Gregory D. Hamer", written over a horizontal line.

(SEAL)

Secretary, Board of Directors