

**MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 191  
August 25, 2021**

STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS       §

The Board of Directors of Harris County Municipal Utility District No. 191 of Harris County, Texas, met in **regular session**, open to the public, beginning at **6:30 PM** on **August 25, 2021**, at the Cy-Champ PUD facility at **13455 Cutten Road, Suite 1A, Houston, Texas 77069** (including a telephone conference call audible at that location, as authorized by the Governor of the Texas under an emergency declaration). The roll was called of the duly constituted officers and members of the Board, to-wit:

Robert Price	President
Ernest F. Gigliotti	Vice President
Rob Harris	Secretary
Vaughan G. Miller	Treasurer
Ronald Young	Assistant Secretary and Director

Mr. Price, Mr. Gigliotti, Mr. Harris, Mr. Young and Mr. Miller were present at the meeting place, thus constituting a quorum. Also present, by conference call were Ms. Claudia Redden of Claudia Redden & Associates and Ms. Patty Rodriguez of Bob Leared Interests. Also present at the meeting place were Mr. Rich Rankin and Mr. Howard Wilhite of H2O Innovation Maintenance and Operation LLC; Mr. Timothy Hardin of Langford Engineering, Inc.; Mr. James Dougherty, attorney for the District; and Deputy Jose Rivera of the Precinct 4 Harris County Constable's office. The President called the meeting to order, and the following business was transacted:

**1. Constable/Patrol/County Matters.** Deputy Rivera gave the constable report. He mentioned some minor incidents and two physical events (mutual assaults) that apparently did not result in any charges being filed.

**Directors, etc.** The President mentioned the pending resignation of Director (and Vice President) Ernest Gigliotti. There was a motion to accept his resignation from the Board, which was seconded and adopted, and there were profuse expressions of gratitude to Mr. Gigliotti for his service.

Next, Director Miller made a motion to appoint Mr. Ronald Morrison to fill the vacancy (for the remainder of Mr. Gigliotti's term). The motion was seconded, and all voted in favor (Price, Harris, Miller, Young), none against. Mr. Morrison then signed the constitutional written statement, which was immediately filed. He then took the constitutional oath of office and signed the official bond. (There was a round of applause.)

Finally, there was a motion to approve and accept Mr. Morrison's written statement, oath and bond and to find and determine that he had duly qualified to serve as Director. The motion was seconded and adopted unanimously.

**2. Regular Subjects, Minutes and Consent Agenda**

**a. Bookkeeping and financial matters.** The Board received the bookkeeper's report and investment report. Ms. Redden specially mentioned checks made payable to HCESD#29 and A J. Gallagher for the insurance renewal. Action on both of them was postponed.

Mr. Dougherty and Mr. Miller reported on the depository arrangements with Central Bank, including the "ICS" program that Central Bank would require for "sweeping" money out of the depository (and sweep it back when needed). The pointed out an amendment requiring the District's

name on the swept accounts. After discussion, Director Miller moved to (i) approve and adopt the depository order which designated Central Bank an official depository and authorized the Depository Agreement, Depository Pledge Agreement and IntraFi “sweep” agreement; (ii) adopt an amendment to the investment policy to include the insured bank deposits required by the “sweep” agreement; and (iii) approve and authorize the supporting documents, including signature cards, master resolutions, etc. Director Harris seconded, and all voted in favor (5-0).

Director Miller moved to accept the bookkeeper’s report and approve and authorize the checks listed in the report, also checks 11795, 11796, 11797, 11798 (\$13,832.02) and 11799 as discussed. The motion was seconded, and all voted in favor (5-0).

Later, Director Price moved to receive and approve the investment report submitted by the Investment Officer and to order that a written instrument be adopted and shown on the report to state that the Board had: (i) received and approved the report and (ii) reviewed the District’s investment policy and investment strategies and decided to make no changes to them (after the amendment just made). The motion was seconded, and all voted in favor.

*b. Tax Assessor-Collector.* The Board received the Tax Assessor-Collector’s report from Ms. Rodriguez. There was a discussion of sales tax revenues, which appeared to drop in 2020, and a question about the Bell Furniture firm purchasing the former Star Furniture store. It was moved and seconded to accept the Tax Assessor-Collector’s report and approve and authorize the checks as listed in the report. All voted in favor.

*c. Legal matters.* There was no action taken.

*d. Utility operations.* Mr. Rankin presented and reviewed the operator report. He reported on the damaged fire hydrant on Stratford Way and insurance claims, including a booster pump claim that had been denied because of age and condition. He said the written report on the manhole survey would be forthcoming. Mr. Price added details about the damaged fire hydrant on Stratford Way and mentioned an inquiry from Prestonwood Park HOA for sidewalk maintenance, which appeared to be outside the District’s area of responsibility. After discussion, it was moved and seconded to accept the operator’s report. All voted in favor.

*e. Minutes.* Draft minutes for meeting held July 28, 2021 were reviewed. It was duly moved and seconded to approve them as presented. All voted in favor.

**3. Water and Sewer Matters.** There was no action taken, except as mentioned in the operator and engineer sections.

**4. Engineering & Projects.** Mr. Hardin presented the engineer’s report and described ongoing work. He briefed the Board on the Emergency Preparedness Plan (EPP) update. It was moved and seconded to accept the engineer’s report. The motion was adopted unanimously. There was also a motion to authorize distribution of the updated EPP after review by operator and attorney. The motion was seconded, and all voted in favor.

**5. Energy, Streetlights, Etc.** There was no action taken.

**6. FM 1960 Project.** Mr. Price gave an update on the most recent communications about the FM 1960 project and discussions with TxDOT, including news about HCFWSD#61’s agreement with TxDOT. The President called a special meeting of the Board for September 1, 2021 at 6:30 PM at the regular meeting place.

**7. Records, Communications, Meetings, etc.** There was no action taken

*(Adjournment)* The meeting adjourned at approximately 8:04 PM.

A handwritten signature in blue ink, appearing to read "Robert D. Jones", written over a horizontal line.

(SEAL)

Secretary, Board of Directors